

पत्र कमांक : एसएससी/लाईझान/Printing/2011/

दिनांक:-

सेवामें,
संलग्न सूची अनुसार
As per list enclosed.

विषय:- भावपत्र आमंत्रण सूचना।

Digitization of Office Documents.

सचिव, सरदार सरोवर निर्माण सलाहकार समिति के पक्ष में मुहरबन्द भावपत्र (Quotation) संलग्न सूची में दर्शाये गये कार्य एवं दी गई सीमा एवं शर्तों के आधार पर आमंत्रित किए जाते हैं।

भावपत्र (Quotation) इस कार्यालय में दिनांक : 05.09.2011 को 15.30 P.M समय तक पहुँचने चाहिए एवं उसी दिनांक को 16.00 P.M. समय पर खोले जाएंगे।

(जितेन्द्र पँवार)
सहायक सचिव

प्रतिलिपि :

- 1) Chief Engineer, SSNNL., Notice Board
- 2) SSCAC, Notice Board
- 3) SSCAC, Website

LIST OF AGENCIES

- 1) Pooja Enterprise
5, Unaddeep Complex,
Near Chhani Jakat Naka,
Vadodara.
- 2) Janu Creation,
Sardar Bhavan Lane,
Raopura,
Vadodara.
- 3) Digital Document Centre
A-35, Samrajya
Akota, Mujmahuda Road,
Vadodara.
- 4) Madhu Copy Centre,
101, 1st floor, Rudra Plaza,
Opp. VMC Gas Office,
Dandia Bazar,
Vadodara.
- 5) Nita Computer, Stationery & Zerox,
Zavernagar, Waghodia Road,
Vadodara.
- 6) Paragon Media Project,
GF-31, Orient Business Centre,
Sayajigunj, Vadodara
- 7) Vinayak Computer Consultancy
GF-29, Orient Business Centre,
Sayajigunj, Vadodara
- 8) Akta Sales Corporation,
Pathak Bhavan, Marimata Lane,
Rajmahel Road, Vadodara.
- 9) Riddhi Enterprise
U-2, Antarix Complex,
Opp. World Trade,
Sayajigunj, Vadodara.
- 10) Notice Board.

DETAILS OF DIGITIZATION OF OFFICE DOCUMENTS

Sr. No.	Description of Item	Qty.	Rate Rs. per page	Amount
1	PDF conversion of A-4/A-3 size documents by scanning the documents, converting Soft Copy of Scanned file in PDF file format compatible to Acrobat Reader, Preparing Book marks in Acrobat Reader with proper indexing respect to topics/agenda/ heading/minutes/page no./Item no/Annexure of Volume with Back up in two CDs of standard brand, complete in all respect.	2500 pages		

Terms & Conditions:

1. The rates shall be inclusive of all cost of materials etc. including taxes and remain valid for one year after last date of receipt of quotation.
2. The payment will be made by A/c. Payee cheque on receipt of materials in full and good conditions as per specification.
3. Before finalization draft copy is to be approved from SSCAC. For draft copies no additional charges will be paid.
4. The authority reserves the right to reject any or all the quotations without assigning any reason.
5. The quality of work may increase or decrease by 20%.

(Jitendra Panwar)
Assistant Secretary